



# Hamilton CAER Group

## Minutes of meeting

**Place:** Echelon Response & Training  
 4-10 Kenmore Ave  
 Stoney Creek, ON  
 L8E 5N1

**Date:** September 15<sup>th</sup>, 2005

### Attendees

First Name	Last Name	Company	First Name	Last Name	Company
Bruce	Hale	Biedermann Packaging Inc.	Mark	Bell	Stelco Hamilton
Chris	Anderson	Dofasco Inc.	Kim	Baylis	Tennier Absorbent Products
Mark	Jasper	Echelon Response & Training	Erika	Kadar	TSM Engineered Services
Bill	Pasel	Hamilton, City of	Anne	Turner	VFT Canada Inc.
Ian	Currie	Hotz Environmental Services	Gord	Gilmet	VFT Canada Inc.
John	Boakes	ErgoTech Services	Dave	Murray	Stelco Hamilton
Ruth	*Holland	Spill Management Inc.	Ross	Edwards	Forsythe Lubrication
Dennis	McCleary	Stelco Hamilton	Frank	Burgio	Team 1 Environmental Services

### Regrets

First Name	Last Name	Company	First Name	Last Name	Company
John	Morrison	Hamilton Catholic District School Board	Jeff	Hoover	PSC Industrial Services Canada Inc.
Ken	Bond	Hamilton Police Services	Marnie	*Tempest	PSC Industrial Services Canada Inc.
Tim	Cookney	PSC Industrial Services Canada Inc.	Barry	Drake	Lakeport Brewing Corp.
Bob	Goodfellow	PSC Industrial Services Canada Inc.			

### Absent

First Name	Last Name	Company	First Name	Last Name	Company
Jim	Kruchka	Air Liquide Canada	D'Arcy	Wilson	Siemens Westinghouse Inc.
Ross	Bannatyne	Bannatyne & Company General Insurance Adjusters Ltd.	Donald	St. Pierre	St. John Ambulance
Terry	McGowan	Bartek Ingredients Inc.	Andy	*Adler	Stelco Hamilton
Dave	Strauch	Bartek Ingredients Inc.	Pete	Teichmann	Stelco Hamilton
Roger	Taylor	Baycoat	Scott	*Connor	Environmental Services
Graham	Douglas	Benson Chemicals	Debbie	Vanderlip	Environmental Services
Ted	Hamill	Bunge Canada, Hamilton Plant	Mitchell	Gibbs	Environmental Services
Brian	Young	Columbian Chemicals Canada Ltd.	David	Payne	Environmental Services
Lori	Small	Columbian Chemicals Canada Ltd.	Laszlo	Borbely	Services Ltd.
Dave	Hill	Echelon Response & Training	Domenic	Lastella	Contractors Ltd.
Matt	Hodgson	Echelon Response & Training	Adrian	Holierhoek	of Canada Inc
Mike	Heeringa	Echelon Response & Training	Dave	*Patterson	of Canada Inc
Brian	Peirce	Frontline Environmental Management	Larry	Demchuk	Aggressive Metals
Jim	Doyle	Hamilton Emergency Services	J.	Tanney	Aggressive Metals
Russ	*Hoffman	Hamilton Port Authority	Patrick	Peidle	Orlick Industries
Danny	Slade	Hamilton Port Authority	Steve	Leistner	Niagara Pharmaceuticals
Paul	Thompson	Ontario Ministry of the Environment	Joe	Kubes	Kubes Steel Ltd.
Rick	Brown	Partners in Safety	Vesna	Salvina	Barton Alloys
Ian	Savage	Polymer Distribution Inc. (PDI)	Joe	Demizio	CFE Stainless
Cheryl	Cascaden	RPR Environmental	Ian	Baillie	BOC Canada
Patrick	*Whitty	RPR Environmental	Donald	Wallace	
Dennis	Kennedy	Shell Canada Products	Sana	Batshon	Dufferin Concrete

## **1. Welcome and Introductions – Chris Anderson**

- ◆ Our Chair, Chris Anderson, welcomed everyone and thanked Echelon Response & Training for making the arrangements for the meeting to be hosted their facilities. A round of introductions by the members followed.

## **2. Presentation – Mark Jasper, Echelon Response & Training**

- ◆ Chris Anderson introduced the topic of the presentation and reminded the group of the emergency planning video available for members to review.
- ◆ Mark Jasper presented an overview of the requirements for E2 Plans under the Canadian Environmental Protection Act, 1999. Handouts of the presentation were distributed. The presentation covered the following topics:
  - Background and premise of section (2), of CEPA, 1999.
  - Part 8: description of the make-up of an E2 plan.
    - Prevention,
    - Preparedness,
    - Responses, and
    - Recovery.
  - Section 199 and 200: explained where the CEPA list originated from (CRAIM), and exemptions were also discussed.
  - Who must create the plan, and reporting requirements.
  - What constitutes and environmental emergency.
  - Reporting and implementation.
  - Proof of implementation.
  - Testing and maintenance of the plan.
  - What must be included in the plan: (refer to “Implementation Guidelines for Part 8 of the CEPA, 1999 – Environmental Emergency Plans”).

## **3. Municipal Report- Bill Pasel**

## **4. Treasurer’s Report: Kim Baylis**

## **5. New Membership**

- ◆ New members have been invited to join the Hamilton CAER Group. Follow up calls will be made in hopes of getting new members out to our next meeting in October.
- ◆ A motion was put forward and accepted to define our new year to run from Jan. ’06 to Dec. ’06, and that are annual dues will coincide with this term.

## **6. Community Awareness**

- ◆ **HIEA Report (Hamilton Industry Environmental Association): Gord Gilmet**
  - Gord recently attended a recent meeting. There are currently no specifics to report. Membership has not changed, but there is a push to increase membership for 2006.
- ◆ **BARC Update:**
  - No new updates.

- ◆ Chris Anderson reported that CAER received a thank you letter from Mayor DiIanni and Jim Kay, General Manager of Hamilton Emergency Services. The letter was in response to CAER’s participation in Emergency Preparedness Day this past spring.
- ◆ Stelco is looking at launching an outreach program that started with a letter in May sent to their neighboring community.
- ◆ Main Hess Seniors Centre contacted CAER and would like a presentation by CAER on what we are about. Chris Anderson is giving this presentation on October 18<sup>th</sup>.

**7. Website – Ideas and Report: Chris Anderson**

- ◆ Due to changes in the availability of our current webmaster, a motion was approved to consider new webmasters. Oakville-Mississauga CAER will also be contacted to get ideas and information concerning their website.

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**New Business**

- ◆ A member of the Hamilton CAER Group, Jeff Frazer, of Frazer Environmental, has recently passed away. Ruth Holland suggested sending a card on behalf of the group to the family of Jeff Frazer.
- ◆ The Region of Halton is running a 1-day course on “Exercise Desing” based on emergency management exercises. The fee for the course is \$185.00 + GST.
- ◆ Team 1 has offered to give a short update on their involvement with the Air France plane accident.
- ◆ Mark Jasper is looking at having a contact from Transport Canada give a presentation covering NFPA 1600.

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**Next Meeting:**

October 13<sup>th</sup>, 2005, Stelco  
 Further details to be issued with the Agenda for this meeting.